| Meeting Date | Minuted Action / Referral / Request | Progress Update | Officer | Target / Completion Date | Completed / On-going |
|---------------------------|--|--|--------------|--------------------------------|-------------------------|
| 7 th Sept 2017 | Matters Arising-to make representations to Democratic Services Committee on way forward. | Trial of Actions Register | Stacy Curran | Ongoing | Ongoing |
| | Western Bay Reports- Sara Harvey to be contacted to request attendance on Western Bay Reports at a future meeting of the Committee | Western Bay reports to be presented to November Scrutiny Meeting | Stacy Curran | End 2017 | Complete |
| | Add Autism Strategy to FWP | Added to FWP | Stacy Curran | | Complete |
| | Western Bay Youth Justice and Early Intervention Annual Plan 17/18- reoffending rates statistics requested before inception of Western Bay | Circulated to Committee | Stacy Curran | October 2017 | Complete |
| | Western Bay Youth Justice and Early Intervention Annual Plan 17/18. Further information on consultation be included in future reports. | Officers informed of requirement | Stacy Curran | Ongoing | Ongoing |

| Western Bay Safeguarding Children Board Annual Report. Members requested that an analysis of NPT children be provided split into LAC/non LAC and those under special guardianship as well as those on the CSE register. | Requested from Officers- to be circulated to Committee upon completion | Stacy Curran | October 2017 | Ongoing |
|--|---|--------------|--------------|----------|
| Dedicated presentation of CSE to FWP as well as one day enquiry info | Added to FWP | Stacy Curran | Complete | Complete |
| Performance- Children's | | Stacy Curran | Ongoing | Ongoing |
| The Committee requested that previous figures for caseload per worker be included in the next report for comparison. | Officers informed of requirement for next report | | | |
| Performance- Adults The Committee requested that officers bring back a report on performance overall based on the style of report that the previous Children, Young People and Education Scrutiny Committee used to receive on key priority indicators to give this committee an option to consider and agree what priority information they wish to see | Officers informed and will prepare information for inclusion with the next Performance reports. | Stacy Curran | Ongoing | Ongoing |

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| reported to them on a regular basis | | | |

| Meeting Date | Minuted Action / Referral / Request | Progress Update | Officer | Target / Completion Date | Completed / On-going |
|-------------------------|--|--|-----------------------------------|--------------------------------|-------------------------|
| 5 th October | Autism Strategy to be presented to Committee earlier in the FWP | Amended in FWP and requested from officers | Stacy Curran/Andrew Jarrett | Ongoing | Ongoing |
| | Children's Services Staff Survey to be added to the FWP for January | Added to FWP | Stacy Curran | Complete | Complete |
| | Scrutiny of Direct Payments to be considered at a future meeting of the Committee | The governance and scrutiny arrangements of Direct Payments has been requested from Officers and upon receipt the best way to present this information to Members will be considered | Stacy Curran/Andrew Jarrett | Ongoing | Ongoing |
| | That the Committee continue to monitor and scrutinise NPT's involvement with the Safeguarding Children's Board | Annual report considered by committee | Stacy Curran/Director SCHWB | Ongoing | Ongoing |
| | Workforce chart of the Community Resource Team requested | Requested from officers and will be circulated via email to Members | Stacy Curran/Andy Griffiths | Ongoing | Ongoing |

| Report completed by Community Resource Team in Hospitals requested to be brought to a future meeting of the Committee | Requested from Officers and will be added to FWP | Stacy Curran/Andy Griffiths | Ongoing | Ongoing |
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